



August 28, 2024

ADDENDUM NUMBER 1 TO CALL FOR ARTS ED COLLECTIVE LEADERSHIP CIRCLE MEMBERS

On August 7, 2024, the County of Los Angeles (County) Department of Arts and Culture (Arts and Culture) released a Call for Arts Ed Collective Leadership Circle Members.

Pursuant to Section 10, How Can I Learn More, Subsection 3, Submit a Question, answers to questions received by the August 21, 2024, deadline are being issued as part of this Addendum. Proposers are advised that the County reserves the right to group similar questions when providing answers.

All information about the Call for Members of the Arts Ed Collective Leadership Circle can be found on the Call for Members webpage.

Questions		Responses	
	Topic: SurveyMonkey Apply (SM Apply) Additional information about using SM Apply can be found in the Application Instructions.		
1.	My organization has an existing SM Apply account. Should I create a personal SM Apply account for myself to apply for this?	The Call for Leadership Circle members is for individuals. Submissions must have an individual account in SMApply.	
2.	Should the applicant "submit" once the nominee has been listed?	The nomination/recommendation is part of your application, and your application will not be complete until the nomination/recommendation is submitted by the recommender. When the recommendation has been submitted you will receive a notification and the Community Recommendation section of the application will be marked as "complete,". The application can be submitted once all sections of the application are marked as "complete".	
3.	What are the word counts/character limits/page limit for each of the questionnaire questions?	There are no specific limits for responses to the questionnaire.	
Topic: Vendor/Contract Additional information is available in the Call for Members			
4.	Where do I find the links for the Vendor Registration Form and Contract?	LA County Vendor Registration: https://camisvr.co.la.ca.us/webven/ Sample Contract for the Leadership Circle members: 2024 LC-Sample Contract.pdf	

		Links to the LA County Vendor Registration Form and Sample Contract are also available in the Call for Members.		
5.	If I do not wish to receive the honorarium, do you need to fill out the vendor form?	The vendor registration is not necessary if a member chooses to waive the honorarium.		
6.	If a Leadership Circle program is extended, will the contract and honorarium be extended for participation?	Yes, if the program is extended the contract and honorarium will also be extended.		
7.	Can we use our organization's vendor number?	Yes, if the organization is entering into the contract and receiving the honorarium payments on a member's behalf.		
8.	Can I apply for this opportunity as a current Los Angeles County employee?	Yes, however County policy prohibits current Los Angeles County employees from contracting with the County to receive an honorarium.		
	Eligibility			
Addition	al information is available in the Ca			
9.	Are organizations allowed to apply for this if they fit the eligibility requirements?	No, The Leadership Circle is an advisory panel of individual members.		
10.	If you work in Los Angeles County, but you live outside the County, can you apply?	No, candidates must reside in Los Angeles County at the time of application to meet the eligibility requirements.		
11.	Do "two years of consecutive service" need to be served consecutively, or can it be 2 years over several years?	Candidates must demonstrate two years of experience engaging with arts education and communities in Los Angeles County. The experience does not need to be consecutive.		
12.	Is there an age limit?	Age is not a part of the eligibility or selection criteria.		
13.	Are individuals without permanent status eligible to apply?	To receive the honorarium, members must meet the contract requirements and register as a County vendor. Please check with <u>ISD Vendor Relations</u> to confirm eligibility to become a vendor for the County.		
14.	Are you specifically looking for young folks?	No, Leadership Circle members will represent perspectives and experiences from across the arts education and arts- based youth development ecosystems.		
15.	If I don't have two years' experience of community engagement with the arts but have a lot of passion and vision and more to contribute, can we still apply?	All applications will be reviewed to confirm that the candidate meets all eligibility requirements at the time of application. All interested people are encouraged to submit an application illustrating how their experiences align with the eligibility requirements and selection criteria.		
Topic: Context Additional information is available in the Call for Members and in the Regional Blueprint for Arts Education.				
16.	Can you define "arts education" experience as it pertains to this program?	Arts education includes opportunities for arts learning for youth in school, after school, in communities, through engagement with multiple Los Angeles County government agencies, and in ways that prepare young people for creative careers (reference Regional Blueprint for Arts Education, pg. 13).		

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	30.				

	and are those on weekdays	determined in consultation with the Leadership Circle
	or weekends?	members.
	Will the "up to 12"	No, community engagements will not be mandatory.
31.	community engagements be	Members will only receive an honorarium for the community
	mandatory?	engagements in which they have participated.

Addendum Number 1 has been made available on the Department of Arts and Culture website at https://www.lacountyarts.org/.